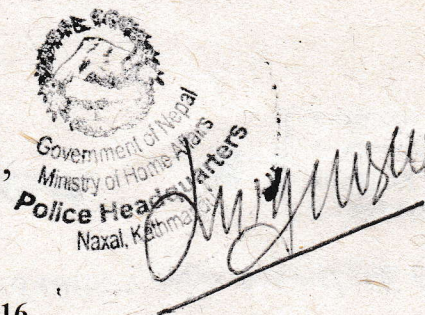


Government of Nepal  
Ministry of Home Affairs  
**Police Head Quarters,**  
(PROCUREMENT SECTION)  
Naxal, Kathmandu



**Bids Invitation**

Date of publication: **16 February, 2016**

1. The Police Head Quarters, Naxal invites sealed bids from eligible bidders for the procurement of following items.

S.N.	Name of goods	Quantity	Contract Identification No	Amount of Bidding document	Validity of Bid	Amount of Bid Security
1.	Desktop Computer	100	PHQ/NCB/G/ 31/072/73	Rs.3,000.00	90 Days	Rs 5,45,000.00
	Notebook	40				
	Laser Printer	20				
	UPS	100				
	Digital Sender	3				

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of *Police Head Quarters, (PROCUREMENT SECTION) Naxal, Kathmandu.*
3. Bidding documents may be purchased from the Police Head Quarters, (PROCUREMENT SECTION) Naxal, Kathmandu or Metropolitan Police Office, Ranipokhari by eligible Bidders on the submission of a written application, along with the company/firm registration certificate, VAT/PAN registration certificate, Tax clearance certificate F/Y 2071/072 before **16 March, 2016** office hour.

**Information to deposit the cost of bidding documents in Bank:**

**Name of the Bank:** Rastriya Banijya Bank Limited Thamel, Kathmandu, Nepal

**Revenue Account No.** 1-1-001      **Office Code no. :** 27-314-31

**Revenue Heading No.:** 14227      **Name of Office:** Police Head Quarters Naxal Kathmandu .

4. For the purpose of the Bidders who wish to submit their bid electronically, can access through website <https://www.gepson.gov.np>. They may purchase the hard copy of bidding documents or may choose to download the necessary part of bidding documents, prepare their bid and submit their electronic bids as specified in the instructions to Bidders (*Annex – 1*) in the Bid Document. In case the bidder chooses to download and submit bid electronically, the Bidder shall be required to deposit the non-refundable fee as specified above in **clause 3**, and submit the scanned copy (pdf format file) of the bank deposit voucher.
5. Pre-Bid Meeting shall be held at Police Head Quarters, Naxal on **6 March, 2016** at 14:00 hour.
6. Sealed Bids must be submitted to the above office of Police headquarters, Naxal on or before **12.00 hour on 17 March, 2016** documents received after this deadline shall not be accepted.
7. Bids shall be opened in the presence of Bidders' representatives who choose to attend **14:00 hour on 17 March, 2016** at Police headquarters, Naxal. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by bid security, amounting to mentioned in above which shall be valid for minimum 30 days beyond the bid validity period.
8. If the submission and opening day falls on a government holiday then the next working day at the same time and same place shall be considered the submission and opening day. In such a case the bid security validity shall be recognized with effect from the original bid submission deadline.
9. The employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.

For further information regarding this bid is Phone: 977-01-4440581 and facsimile 977-1-4441957 and email address [procurement\\_section@nepalpolice.gov.np](mailto:procurement_section@nepalpolice.gov.np) during the office hour.